



**Lassen County Waterworks District No. 1**

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Lcwd1.org

**Board Meeting Minutes**

**Meeting Date: 04/14/2026**

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**Regular board meeting of Lassen County Waterworks District No. 1 was held on Tuesday April 14<sup>th</sup>, 2026, at 5:00 PM**

**Meeting called to order by Chairman Dan White at 5:00 PM.**

**1. Roll Call:**

**Board Members:**

- a. **Dan White:** Present.
- b. **Jim Chapman:** Present.
- c. **Bob Meeink:** Present.

**Staff:**

- a. **Kody Smith:** Present.

**2. Public Observer:**

- a. Charlie Pillon (Via Teams).

**3. Public Comment:**

- a. None.

**4. Minutes:**

- a. The minutes from the March 10<sup>th</sup> 2026 meeting were reviewed. A motion was made by Member Chapman to approve the minutes and was seconded by Member Meeink.

**5. Reports:**

a. **Chairman:**

- i. None.

b. **Correspondence/ Newsletter:**

i. Cross Connection Control Surveys

- 1. Manager Smith reported that Cross Connection Control Surveys were mailed out to everyone connected to the district.
- 2. Manager Smith also said that he had seen some negative comments online regarding the surveys and that he released a statement to better explain why its necessary.

ii. USABlueBook Order

- 1. Manager Smith reported that one of the chlorine dosing pumps he ordered arrived with a broken fitting and that he reached out to USABlueBook to let them know. In the meantime he replaced the fitting with the spare it came with to get it up and running. USABlueBook ended up sending the district a set of replacement fittings as well as offering the district free ground shipping on the districts next order for the inconvenience.

c. **Financial:**

- i. Manager Smith reported the following financial numbers for March 2026.
  - 1. Deposits: \$16,543.75

2. Expenses: \$29,228.32
      3. Net For Month: \$-12,684.57
      4. Bank Balance: \$75,387.00
    - ii. Manager Smith also reported the following financial numbers for April 2026 so far.
      1. Cleared Deposits: \$1752.04
      2. Deposits To Make: \$6,212.67
      3. Expenses So Far: \$20,667.86
  - d. **Maintenance:**
    - i. Manager Smith provided a maintenance report for all the work he did in March.
- 6. New Business:**
- a. Review Audit For Fiscal Year 2023-24. (Action)
    - i. The districts auditor attended via teams to update the board on the status of the audits. He also went over the completed audit for 2023-24.
    - ii. A motion was made by Member Meeink to approve the 2023-24 fiscal year audits and was seconded by Member Chapman.
  - b. LCWD Sewer Project Phase 2 Update. (Information)
    - i. Manager Smith reported that he has received the funding agreement from the state. He signed it and was told by the state that we should be able to start phase 2 within the next month.
  - c. Review Resolution 2026-02. (Action)
    - i. The Board and Manager Smith discussed resolution 2026-02, which adopts a new district logo.
    - ii. The reason for this is that currently the district only has one low quality image file for the current logo that doesn't look good at all and cannot be used for anything anymore.
    - iii. A motion was made by Member Meeink to approve Resolution 2026-02 and was seconded by Member Chapman.
  - d. Review Resolution 2026-03. (Action)
    - i. The Board and Manager Smith discussed Resolution 2026-03, which adopts a service on or off fee of \$30.00 anytime the district turns one of its curb stops off or on. This fee applies to both voluntary and involuntary turning the service off or on.
    - ii. A motion was made by member Chapman to approve Resolution 2026-03 and was seconded by Member Meeink.
- 7. Old Business:**
- a. No Old Business.
- 8. Closed Session:** nothing to report.

Bob Meeink motioned to adjourn the meeting; Jim Chapman second. Meeting Adjourned at 5:48 PM. Next meeting **May 12<sup>th</sup>, 2026**, at 5:00pm.