



Lassen County Waterworks District No. 1
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Lcwd1.org

Special Board Meeting Minutes

Meeting Date: 06/11/2026

Special meeting of Lassen County Waterworks District No. 1 was held on Thursday June 11th, 2026, at 2:00 PM

Meeting called to order by Chairman Dan White at 2:00 PM.

1. Roll Call:

Board Members:

- a. **Dan White:** Present.
- b. **Jim Chapman:** Present.
- c. **Bob Meeink:** Present.

Staff:

- a. **Kody Smith:** Present.

2. Public Observer:

- a. Christiana Giedd – Forsgren (Via Teams)
- b. Anthony Elowsky – RDN (Via Teams)
- c. Joann Sun – RDN (Via Teams)

3. Public Comment:

- a. None.

4. New Business:

- a. Review, Discuss And Consider Approval Of The RDN Sewer Rate Study And Proposed Sewer Rate Adjustments. (Action)
 - i. Anthony from RDN prepared a PowerPoint presentation to show the board the proposed sewer rate adjustments as well as how the proposed rates were calculated and the data used for the calculations.
 - ii. The proposed rate adjustments are to continue funding district operations as well as build up an operating reserve and a capital project reserve.
 - iii. After going over the presentation and discussing the numbers with RDN, the board decided to move on the next stage of the rate adjustments, which include the drafting of a more detailed rate study report that will be reviewed at the next regular board meeting the discussion about starting the Prop 218 process.
 - iv. Member Meeink made a motion to move forward with the propose rates and Member Chapman seconded. Detailed report and next steps will be reviewed and discussed at the next board meeting.
- b. Review And Discuss Budget Expenditure Transfer. (Action)
 - i. Due to the county having two expense accounts for Special District Benefits, we currently have some expenses listed under both accounts. To clean things up we need to move all relevant transactions to the correct account and only use one account going forward.

- ii. A motion was made by Member Meeink to approve the transfer and was seconded by Member Chapman.

5. Closed Session: nothing to report.

Bob Meeink motioned to adjourn the meeting; Jim Chapman second. Meeting Adjourned at 2:34 PM.